

How to Create a myMDTHINK Account and Update Your Child Support Case Contact Information

- 1. Go to <u>myMDTHINK</u> to create an account.
- 2. Click the **Create Account** button to begin the account registration process.



3. You will be directed to the **Account Registration** screen. Please provide your identifying information, and click the **Register** button.

Account Registration					
Please complete the regis your account is kept secur details, and manage your	tration form below to set up you e and confidential. Once you est account information.	r account. The ac ablish your accou	coun int, y		Register
Please note that you must instructions on how to cor	t have a valid email address to cre mplete registration.	eate an account.	You	Cancel	Cancel
	Your Name			Already have a	myMDTHINK account? Sign In
	First Name First	MI	L		

4. The screen will refresh with a notification that states **Registration Complete**.

Registration Complete
Thank you for registering with myMDTHINK Consumer Portal! We will send you an email with a link to your new account
once the registration is approved.
For security purposes, you must use this link the first time you access your myMDTHINK Consumer Portal.

5. An activation link will be sent to your email address. Click on the link to activate your account, then follow the prompts to register and Sign into the myMDTHINK Consumer Portal as shown below.

Thank you for registering a new account with myMDTHINK Consun	myMDTHINK Account Activation		
To activate your account, please click on the link below Activation Link If you feel that you have received this email in error, please contact u:	Activate Account		
and ADT UNIT A consume A second as	Please Enter Email/Username and Password		
TTY/MLDT HIINK ACCOUNT ACCIVATED Congratulations your email account has been activated. Presse click the Sign in budion below to access your personal ny/ADTHINK Consumer Partia Account Rage.	Please Enter Email/Username and Password		

6. A Passcode will be sent to your email which is valid for 5 minutes. Please enter it in the Passcode field. Once you click on **Submit Passcode**, you will be logged into the myMDTHINK Consumer Portal.

-	Enter Passcode	
	Subi	nit Passcode
-	Rese	nd Passcode
	Fo	got Password?

7. Under **Services**, click on **Child Support** to access the Child Support Management System (CSMS).



8. Under the **My Cases** tab, click on the **Link My Active Cases** button under **Custodial Party Cases**; enter the required information and click on the **Link** button.

		Retrieve/Link Active	Cases
Custodial Party Cases	-	In order to link your case a you must verify your ident for the below listed mande First Name * Date Of Birth *	ind view your case details online, ity by entering accurate information tory fields: Last Name * Gender *

9. Click on **Account Management** to update your contact information ensuring your email, phone number, and mailing address are correct. Click on **Update** to complete.

Welcome, Alex Keith						
Home / Consumer Dashboard	/ Account Management					
My Applications	My Documents	My Cases	New Application	Payment Processing Request	Account Management	
Update Your Account I	nformation					
Address						
Planets						
					Update	